



**Belle Isle Athletic Shelter  
HVAC and Fire Protection Improvements**

**751/24078.SMD**

G.H. Forbes Associates Architects

**Addendum 002**

9.12.2025

**Questions and Answers:**

1. Is Control Solutions, Inc. an approved control system installer per spec 230933 2.1.A?

*Response: Yes, Control Solutions, Inc. is an approved control system installer.*

2. Commissioning is referenced in the Mechanical section (20 05 00--part 3.7) of the specifications. However, there is no commissioning specifications showing the scope of work for commissioning. What equipment/systems will be commissioned as part of the project?

*Response: Section 3.7 has been deleted from Mechanical Specification 20 05 00. This was included in case the commissioning requirements of the updated Michigan Energy Code applied (ASHRAE 90.1 2019 Section 4.2.5.2). The building is under 10,000 sqft of conditioned space and thus exempt per exception 1.*

3. Can demolition of the locker rooms and hallway ceiling be quoted as a complete demo instead of cutting and patching the existing.

*Response: Yes, replacing the locker and hallway ceiling suspended plaster entirely with a new painted gypsum board ceiling is acceptable. The wood ceiling is assumed to be original and the preference is to keep existing material where possible and patch with new to match.*

4. On drawing AD-103 under note 4 it states to remove combustible wood supports. Can you confirm they will need to be removed? They did not appear visible during the walkthrough.

*Response: "Combustible wood supports" was removed from the note. This only applied to above the furnace room where a wood panel on the stairs is visible and was addressed in addendum 1 by note 6 on page AD-102.*

5. Can you please provide the size, weight, mounting configurations of the light fixtures to ensure proper back box and supports are quoted.

*Response: 18" diameter x 13.38" height, weight is 2.42 lbs, mount type is flushmount, see snip of fixture below.*



6. Open Recreational Space – Electrical Switches currently shows 2 single pole switches. Should it be a S3 (3ways)?

*Response: PBA was unable to verify during design as light switches did not operate. Yes, they should be existing 3-way switches but if not, new ones will need to be provided.*

7. Do you want a dimmer in the recreation space there is not currently one shown. Being that there are 15 300w equivalent LED fixtures going in it will be very bright in the space. The occupancy sensor will not control light level only on/off.

*Response: Dimming is not required in the space.*

8. The drawings only indicate a wet pipe sprinkler system for the first and second floor. Is the Attic constructed with combustible materials and will mechanical equipment be in the

Attic. If the Attic is constructed with combustible materials it needs to be protected as well and if it is not heated, we would need to install a dry system. Can you clarify whether we are quoting additional sprinklers in the Attic space?

*Response: There is no mechanical equipment in the attic. No sprinklers are to be installed for the attic.*

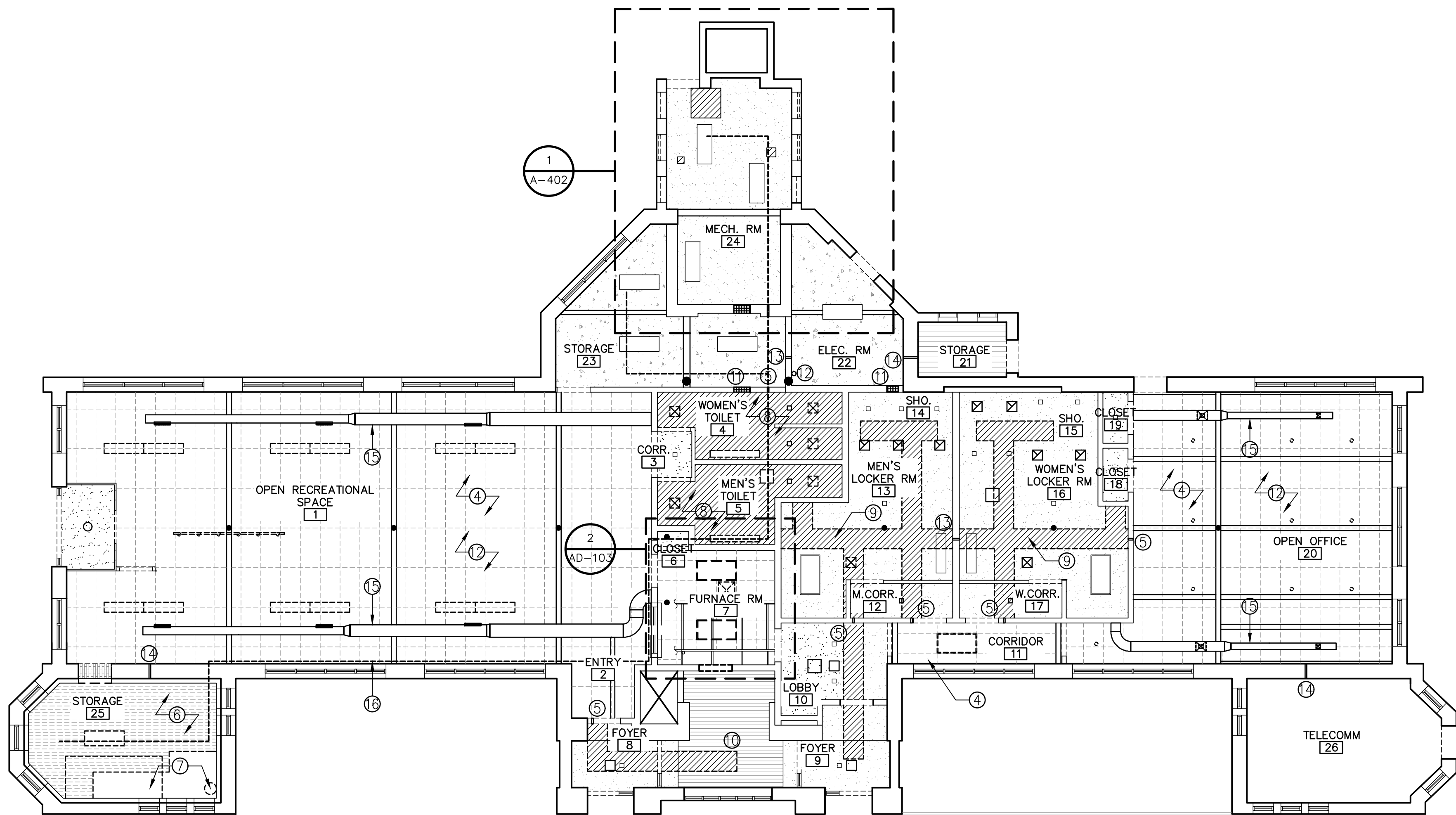
9. What Fire Alarm company will the owner want to use for material, and programming/startup?

*Response: DNR has no preference for material, programming, or startup but they must meet the requirements of Specification Section 28 31 00.*

**Clarifications:**

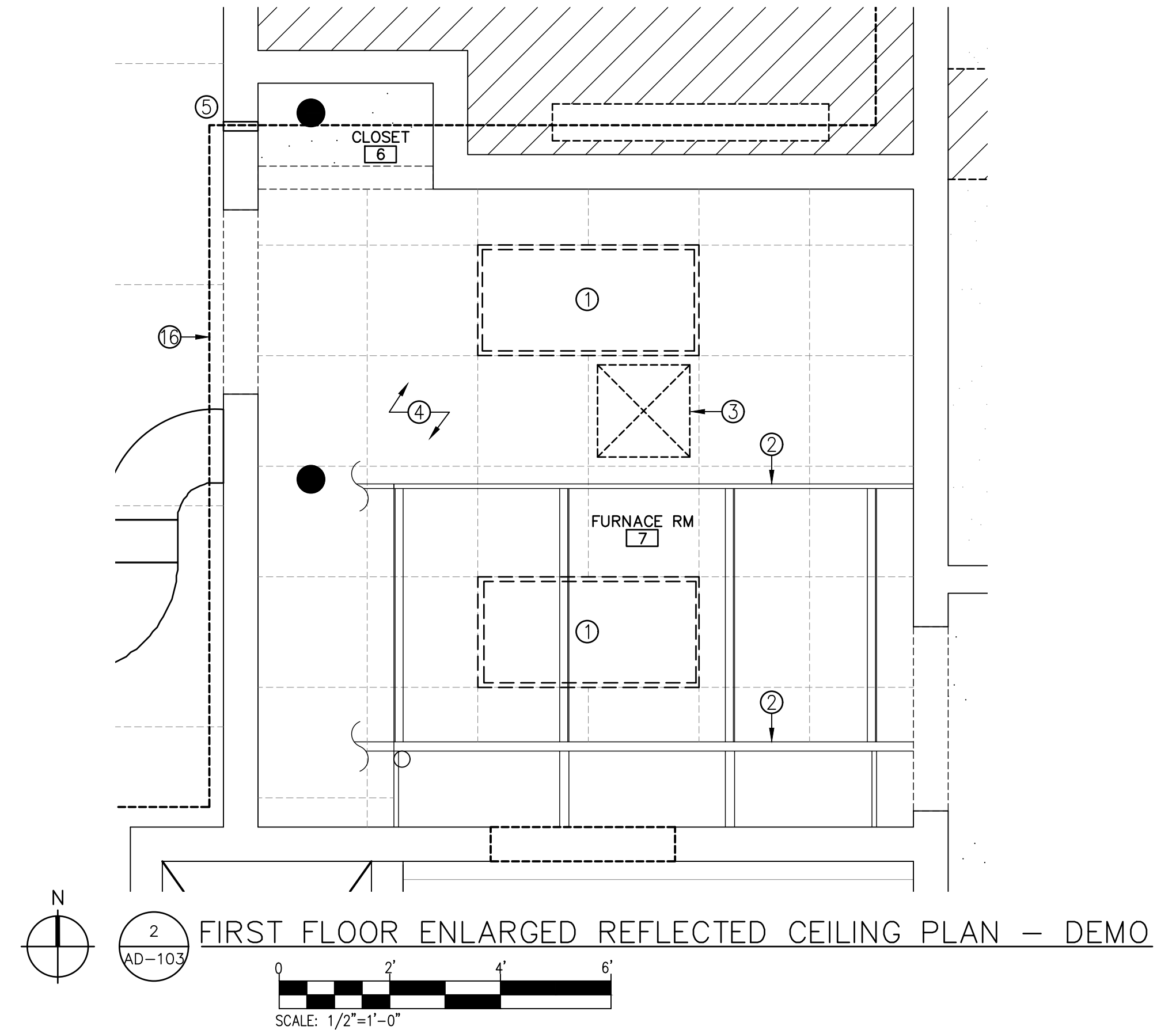
1. M-001:
  - a. Updated to include Sheet M-704.
2. M-704:
  - a. New sheet with ventilation and air balance calculations to address a LARA review comment.

**END**



1  
AD-103  
N  
0 8' 16' 24'  
SCALE: 1/8"=1'-0"

FIRST FLOOR REFLECTED CEILING PLAN –DEMO



GENERAL NOTES:

- HAZARDOUS MATERIALS ARE KNOWN TO BE PRESENT WITHIN THE PROJECT AREA. REFER TO HAZARDOUS MATERIALS REPORT INCLUDED IN APPENDIX A.
- THERE IS EXISTING LEAD PAINT THROUGHOUT THE BUILDING. REFER TO SPECIFICATION 02 83 00. CONTRACTORS PERFORMING REPLACEMENT ACTIVITIES THAT WILL DISTURB LEAD BASED PAINT OR LEAD CONTAINING PAINT ARE REQUIRED TO COMPLY WITH MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION LEAD IN CONSTRUCTION STANDARD (PART 602). SURFACES SHALL BE CLEANED OF LEAD DEBRIS AFTER CORING, CUTTING, AND DEMOLITION ACTIVITIES. ADDITIONALLY, TOXIC CHARACTERISTIC LEACHING PROCEDURE (TCLP) SAMPLING FOR LEAD SHOULD BE PERFORMED ON CONSTRUCTION WASTE TO DETERMINE PROPER DISPOSAL.
- CONTRACTOR TO REUSE EXISTING PIPE/DUCT OPENINGS WHERE AVAILABLE TO AVOID NEW WALL PENETRATIONS.

LEGEND:

- DOOR HEADER TO REMAIN
- WALL AND GLAZING TO REMAIN
- CEILING HATCH TO REMAIN
- HVAC GRILLE TO REMAIN
- LIGHT TO REMAIN
- COLUMN AND BEAM TO REMAIN
- REMOVE CEILING GRID AND TILE
- EXPOSED DUCT TO REMAIN
- REMOVE LIGHT
- WOOD PLANK CEILING TO REMAIN
- REMOVE WOOD PLANK CEILING
- PLASTER CEILING TO REMAIN
- REMOVE CEILING
- REMOVE HVAC GRILLE
- EXISTING COLUMN TO REMAIN

KEY NOTES:

- REMOVE EXISTING FIXTURES.
- EXISTING STAIR FRAMING TO REMAIN.
- REMOVE DIFFUSER.
- REMOVE CEILING TILE, GRID AND LIGHTING FIXTURES. FLUORESCENT LIGHT UNIT BALLASTS SHALL BE INSPECTED TO DETERMINE IF THEY CONTAIN PCB. IT SHALL BE ASSUMED TO CONTAIN PCB IF "NO PCB" IS NOT INDICATED ON THE LABEL. LIGHTS TO BE PROPERLY DISPOSED OF PER SPECIFICATION 02 80 00.
- CORE 6" CMU WALL FOR NEW SPRINKLER PIPE– REFER TO FIRE PROTECTION PLAN.
- REMOVE WOOD PLANK CEILING.
- REMOVE ABANDONED KITCHEN HOOD AND REMOVE AND PROPERLY DISPOSE OF FIRE SUPPRESSION SYSTEM PER SPECIFICATION 02 80 00.
- REMOVE PLASTER CEILING COMPLETE FOR NEW DUCTS AND SPRINKLER PIPING. REMOVE AND SALVAGE LIGHTS AND GRILLES FOR REINSTALLATION OR SUPPORT IN PLACE.
- CUT PLASTER CEILING FOR SPRINKLER PIPE INSTALLATION – REFER TO FIRE PROTECTION DRAWING. CONTRACTOR TO DETERMINE EXTENT OF DEMO NEEDED.
- CUT AND PATCH WOOD CEILING AS REQUIRED FOR NEW WORK.
- CORE 8" MASONRY WALL FOR NEW DUCT PENETRATIONS. PROVIDE GALVANIZED LINTEL. REFER TO SPECIFICATION 05 50 00.
- REMOVE AND PROPERLY DISPOSE OF SMOKE DETECTORS PER SPECIFICATION 02 80 00.
- CORE 8" CMU WALL FOR NEW SPRINKLER PIPE– REFER TO FIRE PROTECTION PLAN.
- CORE 18" BRICK WALL FOR NEW SPRINKLER PIPE– REFER TO FIRE PROTECTION PLAN.
- PREPARE RED EXPOSED DUCTS FOR NEW PAINT.
- REMOVE SPRINKLER PIPE COMPLETE.



## MECHANICAL SYMBOL LIST

PPING SYMBOLS		DUCTWORK SYMBOLS	
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	AIR VENT - AUTOMATIC		AIR TERMINAL UNIT
	AIR VENT - MANUAL		AIR TERMINAL UNIT WITH HEATING COIL
	BACKFLOW PREVENTER		VENTURI AIR TERMINAL UNIT
	CATCH BASIN		VENTURI AIR TERMINAL UNIT WITH HEATING COIL
	CIRCULATING PUMP		DAMPER - HORIZONTAL FIRE (EXISTING, NEW)
	CLEAN OUT - IN FLOOR		DAMPER - HORIZONTAL FIRE / SMOKE (EXISTING, NEW)
	CLEAN OUT - FLANGE		DAMPER - SMOKE (EXISTING, NEW)
	DIRECTION OF FLOW		DAMPER - VERTICAL FIRE (EXISTING, NEW)
	DIRECTION OF PITCH - DOWN		DAMPER - VERTICAL FIRE / SMOKE (EXISTING, NEW)
	FINNED TUBE RADIATION		DAMPER - BACK DRAFT
	FIRE PROTECTION - SIAMESE CONNECTION - FREE STANDING		DAMPER - MOTORIZED
	FIRE PROTECTION - SIAMESE CONNECTION - WALL MOUNTED		DAMPER - VOLUME (MANUALLY ADJUSTABLE)
	FIRE PROTECTION - SPRINKLER HEAD, CONCEALED		DIFFUSER - BLANK OFF
	FIRE PROTECTION - SPRINKLER HEAD, PENDANT		DIFFUSER - LINEAR SLOT
	FIRE PROTECTION - SPRINKLER HEAD, UPRIGHT		DIFFUSER - SQUARE OR RECTANGULAR
	FIRE PROTECTION - SPRINKLER HEAD, SIDEWALL		DUCT CROSS SECTION - SUPPLY
	FLOOR DRAIN		DUCT CROSS SECTION - RETURN
	FLOOR DRAIN - ELEVATION		DUCT CROSS SECTION - EXHAUST
	FLOOR DRAIN - FUNNEL		DUCT - FLEXIBLE CONNECTION
	FLOOR DRAIN - FUNNEL, ELEVATION		DUCT - FLEXIBLE DUCT
	FLOW MEASURING DEVICE (FOR TEST AND BALANCING)		DUCT TAKE-OFF - ROUND CONICAL
	FLOW SWITCH		DUCT TAKE-OFF - RECTANGULAR WITH SHOE TAP
	FLOW METER		ELBOW - RECTANGULAR WITH TURNING VANES
	HOSE BIBB		ELBOW - RECTANGULAR / ROUND SMOOTH RADIUS
	MANHOLE		ELBOW DOWN - RECTANGULAR
	OPEN SITE DRAIN		ELBOW DOWN - ROUND
	PIPE - ANCHOR		ELBOW UP - RECTANGULAR
	PIPE - CAP OR PLUG		ELBOW UP - ROUND
	PIPE - ELBOW DOWN		FAN - AXIAL
	PIPE - ELBOW UP		FAN - CENTRIFUGAL (ELEVATION)
	PIPE - EXPANSION JOINT OR COMPENSATOR		VARIABLE FREQUENCY CONTROLLER SERVING EQUIPMENT XX-#
	PIPE - FLANGE		HEATING COIL
	PIPE - HOSE AND BRAID FLEXIBLE CONNECTION		INCLINED DROP IN DIRECTION OF AIRFLOW
	PIPE - RUBBER FLEXIBLE CONNECTION		INCLINED RISE IN DIRECTION OF AIRFLOW
	PIPE - GUIDE		INTAKE OR RELIEF HOOD
	PIPE - TEE DOWN		REGISTER - RETURN OR EXHAUST
	PIPE - TEE UP		REGISTER - RETURN WITH BOOT
	PIPE - UNION		REGISTER - TRANSFER GRILLE
	PRESSURE AND TEMPERATURE TEST PLUG		ROOF EXHAUST FAN
	PRESSURE GAUGE AND COCK		TRANSITION - CONCENTRIC
	REDUCER - CONCENTRIC		TRANSITION - ECCENTRIC
	REDUCER - ECCENTRIC		UNIT HEATER - HORIZONTAL THROW
	ROOF/OVERFLOW DRAIN		UNIT HEATER - VERTICAL THROW
	STEAM TRAP - FLOAT AND THERMOSTATIC		
	STEAM TRAP - BUCKET		
	STRAINER		
	STRAINER WITH VALVE AND BLOW-OFF		
	THERMOMETER		
	TRAP		
	VALVE - ANGLE		
	VALVE - BALL		
	VALVE - BUTTERFLY		
	VALVE - BALANCE (i.e. BALANCE VALVE TO 0.5 GPM)		
	VALVE - COMBINATION BALANCE & FLOW MEASURING (i.e. BALANCE VALVE TO 0.5 GPM)		
	VALVE - CHECK		
	VALVE - SPRING CHECK		
	VALVE - GAS (MANUAL)		
	VALVE - GLOBE		
	VALVE - ISOLATION		
	VALVE - NEEDLE		
	VALVE - OS&Y		
	VALVE - PLUG		
	VALVE - PRESSURE REGULATING		
	VALVE - PRESSURE REDUCING		
	VALVE - PRESSURE RELIEF		
	VALVE - PRESSURE & TEMPERATURE RELIEF		
	VENT THROUGH ROOF		
	WALL HYDRANT		
	WATER METER		
	GAS METER		
DOUBLE LINE PPING SYMBOLS		DOUBLE LINE DUCTWORK SYMBOLS	
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	FLANGE		DUCT TAKE-OFF - RECTANGULAR WITH SHOE TAP

<u>SHEET NO.</u>	<u>SHEET TITLE</u>
M-001	MECHANICAL STANDARDS AND DRAWING INDEX
MD-401	FIRST FLOOR MECHANICAL - DEMOLITION
M-401	FIRST FLOOR MECHANICAL - NEW WORK
M-402	SECOND FLOOR MECHANICAL - NEW WORK
M-501	ENLARGED MECHANICAL PLANS
M-601	MECHANICAL DETAILS
M-701	MECHANICAL SCHEDULES
M-702	MECHANICAL SCHEDULES
M-703	MECHANICAL SCHEDULES
M-704	MECHANICAL SCHEDULES
M-801	TEMPERATURE CONTROL STANDARDS AND GENERAL NOTES
M-802	TEMPERATURE CONTROLS

S-1  
10"  
350-4

R-1  
22x22  
640-2

SUPPLY DIFFUSER WITH SCHEDULE TAG "1",  
10" DIAMETER NECK SIZE  
350 CFM TYPICAL FOR 4

RETURN REGISTER WITH SCHEDULE TAG "1",  
22"x 22" NECK SIZE  
640 CFM TYPICAL FOR 2  
EXHAUST REGISTER E DESIGNATION SIMILAR.

AIR TERMINAL UNIT WITH HEATING COIL NO. 101  
WITH SERVICE CLEARANCE SHOWN

VENTURI AIR TERMINAL WITH HEATING COIL NO. 101  
WITH SERVICE CLEARANCE SHOWN

PLUMBING FIXTURE UNIT IDENTIFICATION TAG  
WATER CLOSET TYPE "1"  
TYPICAL FOR 2

PIPE DIAMETER NOTATION  
ALL SIZES IN INCHES

DUCT SIZE NOTATION  
ALL SIZES IN INCHES

OVAL DUCT  
RECTANGULAR DUCT

CONSTRUCTION KEY NOTE (NUMBER) OR  
DEMOLITION KEY NOTE (LETTER)

EQUIPMENT DESIGNATION,  
(i.e. EXHAUST FAN NUMBER 1)

PIPING RISER DESIGNATION  
(i.e. HOT WATER RISER NUMBER 1)

NEW SYSTEM COMPONENT

EXISTING SYSTEM COMPONENT TO REMAIN

POINT OF NEW CONNECTION SYMBOL

SECTION OR PLAN NUMBER

SHEET WHERE SECTION IS DRAWN

AREA OF ENLARGEMENT

PLAN NUMBER

SHEET WHERE ENLARGED PLAN IS DRAWN

**M5.1** — SHEET WHERE SECTION IS CUT OR ENLARGED PLAN IS REFERENCED

**SHEET M1.0**  
**SHEET M1.1** — MATCH LINE

HEAVY LINE WEIGHT INDICATES NEW WORK

LIGHT LINE WEIGHT INDICATES EXISTING EQUIPMENT OR REFERENCED INFORMATION

GRAY LINE INDICATES BACKGROUND INFORMATION

DASHED LINES INDICATE PIPING ROUTED BELOW SLAB OR GRADE

HATCH MARKS INDICATE EQUIPMENT OR MATERIALS TO BE DISCONNECTED, AND REMOVED



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PBA Project No.: 2024.0164

**M-001**



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VENTILATION & AIR BALANCE CALCULATION																																			
PROJ. NAME: Belle Isle Athletic Shelter					PROJ.#:																														
DATA FROM LOADS							VENTILATION CODES							PEOPLE			OUTSIDE AIR																		
Room #	Architectural Room Name	Area (Sq. Ft.)	Space Height (ft.)	Max Cooling Design (CFM)	Min At Full Occupancy (CFM)	Space Volume (Cu. Ft.)	Load (CFM / Sq. Ft.)	Room Name (Use) per Code	Total		Outdoor Air		Exhaust Air		Offset (+,-,*)	SA Req'd in Room? (N or Blank)	EA? (E or Blank)	FPB (Y or Blank)	CO2 Sensor? (Y or Blank)	Cent Vd? (C or Blank)	OA People Rp* x Pz*	OA Sq.Ft. Ra* x Aa*	Total People Per Code	Total People Over-Ride	Total People Pz*	Air Dis. Eff. Ex* Leave blank for: 0.8	Breathing Zone OA Req'd Vol*	Calc. Add'l OA from ACHrs	Lowest SA @ Full Occ Vp*	Min Occ Zp*	Override Min Occ Zp*	MMC Ev	ASHRAE Ev		
									Min ACHr	Min ACHr	People/1000 Sq.Ft.	Min CFM/Person Rp*	Min CFM/Sq.Ft. Ra*	Min CFM/Sq.Ft.																				Min CFM	
7	RECREATION OFFICE	147	9.0	145		1,319	1.0	Office spaces (MMC)			5	5	0.06									4	9	0.7		0.7		16		16	1.00	0.15	1.00	1.85	
10	LOBBY	114	9.0	108		1,024	0.9	Main Entry Lobbies (MMC)			10	5	0.06			+						6	7	1.1		1.1		16		16	1.00	0.15	1.00	1.85	
11	CORRIDOR	84	9.0	99		760	1.2	Corridors (MMC)			5	5	0.06			+						2	5	0.4		0.4		9		9	1.00	0.15	1.00	1.85	
22	OPEN OFFICE AREA	721	9.0	721		6,486	1.0	Office spaces (MMC)			5	5	0.06									18	43	3.6		3.6		77		77	1.00	0.15	1.00	1.85	
22	CLOSET	47	9.0	46		426	1.0	Storage room (MMC)					0.12										6					7		7	1.00	0.15	1.00	1.85	
13	MENS LOCKER ROOM	300	9.0	50		2,697	0.2	Toilet Room (Public)							150		E																		
18	WOMENS LOCKER ROOM	322	9.0	50		2,898	0.2	Toilet Room (Public)							150		E																		
BUILDING TOTALS																						29	70	6		6		124		124					
DIVERSIFIED TOTALS:																																			0.15

Diversity/Safety		
Occupant Diversity (TD)		100%
Supply Air Diversity		100%
AHU and Duct Leakage (TYP 5%)		5%
Final Results		
Based on Exhaust Compensation		
X/M	SA CFM	1294
	OA CFM	480
	OA %	37%
M/M	SA CFM	897
	OA CFM	380
	OA %	44%

PROJECT NAME:	Belle Isle Athletic Shelter	SYSTEM:	F-3 / ERY
PROJECT #:	2024/0164	DATE:	7/14/2025
APPLICABLE CODES:		ENGINEER:	ACF
IMC/MAC:	2015	APPROVED:	ACF
ASHRAE 62.1	2015		
ASHRAE 90.1	2013		
LEED PROJECT? (Y OR N)	N		
100% OA Unit? (Y OR N)	N		
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DATA FROM LOADS								VENTILATION CODES															PEOPLE			OUTSIDE AIR										
Room #	Architectural Room Name	Area (Sq. Ft.)	Space Height (ft.)	Max Cooling Design (CFM)	Min At Full Occupancy (CFM)	Space Volume (Cu. Ft.)	Load (CFM / Sq. Ft.)	Room Name (Use) per Code	Total		Outdoor Air					Exhaust Air		Offset (V+/-)	SA Req'd in Room? (N or Blank)	EA? (E or Blank)	FPB (Y or Blank)	CO2 Sensor? (Y or Blank)	Cent Vd? (C or Blank)	OA People Rp* x Pz*	OA Sq.Ft. Ra* x Aa*	Total People Per Code	Total People Over-Ride	Total People Pz*	Air Dis. Eff. Ex* Leave blank for: 0.8	Breathing Zone OA Req'd Vol*	Calc. Add'l OA from ACHr	Lowest SA @ Full Occ Vp*	Min Occ Zp*	Override Min Occ Zp*	MMC Ev	ASHRAE Ev
									Min ACHr	Min ACHr	People/ 1000 Sq.Ft.	Min CFM/Person Rp*	Min CFM/Sq.Ft. Ra*	Min CFM/Sq.Ft.	Min CFM																					
	UPSTAIRS, YOGA/EXERCISE ROOM	3,777	9.0	4,496		33,994	1.2	Health club/aerobics room (MMC)				40	20	0.06									500	227	151.1	25	25.0		908		908	1.00	0.30	0.85	1.50	
BUILDING TOTALS		3,777		4,496		33,994	1.2																500	227	151	25	25		908		908					0.3
DIVERSIFIED TOTALS																																				

Diversity/Safety		
Occupant Diversity (TD)		100%
Supply Air Diversity		89%
AHU and Duct Leakage (TYP 5%)		5%
Final Results		
Based on ASHRAE 62.1-2015 Appendix A		
X/M	SA CFM	4219
	OA CFM	484
	OA %	11%
M/M	SA CFM	3176
	OA CFM	484
	OA %	15%

PROJECT NAME:	Belle Isle Athletic Shelter	SYSTEM:	F-1 / ERY
PROJECT #:	2024/0164	DATE:	7/14/2025
APPLICABLE CODES:		ENGINEER:	ACF
IMC/MAC:	2015	APPROVED:	ACF
ASHRAE 62.1	2013		
ASHRAE 90.1	2013		
LEED PROJECT? (Y OR N)	N		
100% OA Unit? (Y OR N)	N		
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DATA FROM LOADS								VENTILATION CODES																PEOPLE			OUTSIDE AIR									
Room #	Architectural Room Name	Area (Sq. Ft.)	Space Height (ft.)	Max Cooling Design (CFM)	Min At Full Occupancy (CFM)	Space Volume (Cu. Ft.)	Load (CFM / Sq. Ft.)	Room Name (Use) per Code	Total	Outdoor Air				Exhaust Air		Offset (+,-,*)	SA Req'd in Room? (N or Blank)	EA? (E or Blank)	FPB (Y or Blank)	CO2 Sensor? (Y or Blank)	Cent Vd? (C or Blank)	OA People Rp* x Pz*	OA Sq.Ft. Ra* x Aa*	Total People Per Code	Total People Over-Ride	Total People Pz*	Air Dis. Eff. Ex* Leave blank for: 0.8	Breathing Zone OA Req'd Vol*	Calc. Add'l OA from ACHr	Lowest SA @ Full Occ Vp*	Min Occ Zp*	Override Min Occ Zp*	MMC Ev	ASHRAE Ev		
										Min ACHr	Min ACHr	People/ 1000 Sq.Ft.	Min CFM/Person Rp*	Min CFM/Sq.Ft. Ra*	Min CFM/Sq.Ft.																				Min CFM	
	ABANDONED KITCHEN/STORAGE	273	9.0	344		2,455	1.3	Storage room (MMC)						0.12								33				41		41	1.00	0.20	0.95	1.60				
1	EXERCISE ROOM	1,299	9.0	2,306		14,386	1.4	Health club/aerobics room (MMC)				40	20	0.06			+					300	96	63.9	15	15.0		495		495	1.00	0.20	0.95	1.60		
4	WOMENS TOILET	110	9.0	91		991	0.8	Toilet Room (Public)										E															1.80			
5	MENS TOILET	116	9.0	100		1,046	0.9	Toilet Room (Public)										E															1.80			
BUILDING TOTALS		2,098		2,841		18,880	1.4															300	129	64	15	15		536		536					0.2	
DIVERSIFIED TOTALS:																																			0.2	

Diversity/Safety		
Occupant Diversity (TD)		100%
Supply Air Diversity		100%
AHU and Duct Leakage (TYP 5%)		5%
Final Results		
Based on 2015 IMC/MAC Table 403.3.1.1.2.3.2		
X/M	SA CFM	3160
	OA CFM	536
	OA %	17%
M/M	SA CFM	2971
	OA CFM	536
	OA %	18%

PROJECT NAME:	Belle Isle Athletic Shelter	SYSTEM:	F-2 / ERY
PROJECT #:	2024/0164	DATE:	7/14/2025
APPLICABLE CODES:		ENGINEER:	ACF
IMC/MAC:	2015	APPROVED:	ACF
ASHRAE 62.1	2013		
ASHRAE 90.1	2013		
LEED PROJECT? (Y OR N)	N		
100% OA Unit? (Y OR N)	Y		
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**PART 1 - GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to work of this Section.

**1.2 SUMMARY**

- A. This Section includes mechanical general administrative and procedural requirements. The following requirements are included in this Section to supplement the requirements specified in Division 01 Specification Sections.
- B. Mechanical and Electrical Specifications have been developed utilizing Construction Specifications Institute MasterFormat and make use of the Facilities Services Subgroup - Divisions 20-28; Site and Infrastructure Subgroup - Division 33; and Process Equipment Subgroup - Divisions 40 and 42.

- C. Division 01 Documents and Architectural Specifications in Divisions 02 through 14 have been developed in the MasterFormat 95 Edition and utilize Division 01 through Division 14.
- D. Where Division 15 Mechanical or Division 16 Electrical are referenced in Division 01 Documents, or within the Architectural Specifications in Divisions 02 through 14, they should refer to Division 20-28, 33, 40, and 42. For additional cross reference information refer to the Construction Specifications Institute.

### 1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
  - 1. AABC - Associated Air Balance Council; [www.aabc.com](http://www.aabc.com).
  - 2. ABMA - American Bearing Manufacturers Association; [www.americanbearings.org](http://www.americanbearings.org).
  - 3. AGA - American Gas Association; [www.aga.org](http://www.aga.org).
  - 4. AHRI - Air-Conditioning, Heating, and Refrigeration Institute (The); [www.ahrinet.org](http://www.ahrinet.org).
  - 5. AMCA - Air Movement and Control Association International, Inc.; [www.amca.org](http://www.amca.org).
  - 6. ANSI - American National Standards Institute; [www.ansi.org](http://www.ansi.org).
  - 7. ASHRAE - American Society of Heating, Refrigerating and Air-Conditioning Engineers; [www.ashrae.org](http://www.ashrae.org).
  - 8. ASME - ASME International; (American Society of Mechanical Engineers); [www.asme.org](http://www.asme.org).
  - 9. ASSE - American Society of Sanitary Engineering; [www.asse-plumbing.org](http://www.asse-plumbing.org).
  - 10. ASTM - ASTM International; [www.astm.org](http://www.astm.org).
  - 11. CISPI - Cast Iron Soil Pipe Institute; [www.cispi.org](http://www.cispi.org).
  - 12. CSI - Construction Specifications Institute (The); [www.csiresources.org](http://www.csiresources.org).
  - 13. ICC - International Code Council; [www.iccsafe.org](http://www.iccsafe.org).
  - 14. IEEE - Institute of Electrical and Electronics Engineers, Inc. (The); [www.ieee.org](http://www.ieee.org).
  - 15. Intertek - Intertek Group; (Formerly: ETL SEMCO; Intertek Testing Service NA); [www.intertek.com](http://www.intertek.com).
  - 16. MSS - Manufacturers Standardization Society of The Valve and Fittings Industry Inc.; [www.mss-hq.org](http://www.mss-hq.org).
  - 17. NAIMA - North American Insulation Manufacturers Association; [www.naima.org](http://www.naima.org).
  - 18. NEBB - National Environmental Balancing Bureau; [www.nebb.org](http://www.nebb.org).
  - 19. NECA - National Electrical Contractors Association; [www.necanet.org](http://www.necanet.org).
  - 20. NEMA - National Electrical Manufacturers Association; [www.nema.org](http://www.nema.org).
  - 21. NETA - InterNational Electrical Testing Association; [www.netaworld.org](http://www.netaworld.org).
  - 22. NFPA - National Fire Protection Association; [www.nfpa.org](http://www.nfpa.org).
  - 23. NSF - NSF International; [www.nsf.org](http://www.nsf.org).
  - 24. NSPE - National Society of Professional Engineers; [www.nspe.org](http://www.nspe.org).
  - 25. SMACNA - Sheet Metal and Air Conditioning Contractors' National Association; [www.smacna.org](http://www.smacna.org).
  - 26. UL - Underwriters Laboratories Inc.; [www.ul.com](http://www.ul.com).



- B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
  - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

#### **1.4 PERFORMANCE REQUIREMENTS**

- A. Systems Components Pressure and Temperature Ratings: Not less than indicated and as required for system pressures and temperatures.

#### **1.5 QUALITY ASSURANCE**

- A. Scope of Work: Furnish all labor, material, equipment, technical supervision, and incidental services required to complete, test and leave ready for operation the mechanical systems as specified and as indicated on Drawings.
  - 1. Contract Documents are complimentary, and what is required by one shall be as binding as if required by all. In the event of inconsistencies or disagreements within the Construction Documents bids shall be based on the most expensive combination of quality and quantity of the work indicated.
- B. Ordinances and Codes: Perform all Work in accordance with applicable Federal, State and local ordinances and regulations, the Rules and Regulations of ASHRAE, NFPA, SMACNA and UL, unless otherwise indicated.
  - 1. Notify the Architect/Engineer in writing before submitting a proposal should any changes in Drawings or Specifications be required to conform to the above codes, rules or regulations.
  - 2. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without notice to A/E, the Contractor shall bear all costs arising from corrective measures.
- C. Source Limitations: Obtain equipment and other components of the same or similar systems through one source from a single manufacturer.
- D. Tests and Inspections: Perform all tests required by state, city, county and/or other agencies having jurisdiction. Provide all materials, equipment, etc., and labor required for tests.
- E. Performance Requirements: Perform all work in a first class and workmanlike manner, in accordance with the latest accepted standards and practices for the trades involved.

- F. Sequence and Schedule: Perform work to avoid interference with the work of other trades. Remove and relocate work which in the opinion of the Owner's Representatives causes interference.
- G. Labeling Requirement for Packaged Equipment: Electrical panels on packaged mechanical equipment shall bear UL label or label of other Nationally Recognized Testing Laboratory (NRTL) (Intertek, CSA, etc.).

#### **1.6 CODES, PERMITS AND FEES**

- A. Unless otherwise indicated, all required permits, licenses, inspections, approvals and fees for Mechanical Work shall be secured and paid for by the Contractor. All Work shall conform to all applicable codes, rules and regulations.
- B. Rules of local utility companies shall be complied with. Check with each utility company supplying service to the installation and determine all devices including, but not limited to, all valves, meter boxes, and meters which will be required and include the cost of all such items in proposal.
- C. All work shall be executed in accordance with the rules and regulations set forth in local and state codes. Prepare any detailed drawings or diagrams which may be required by the governing authorities. Where the drawings and/or specifications indicate materials or construction in excess of code requirements, the drawings and/or specifications shall govern.
- D. Refer to Division 22 Section "Domestic Water Piping" for purchase and installation of potable water meters.

#### **1.7 DRAWINGS**

- A. The drawings show the location and general arrangement of equipment, piping and related items. They shall be followed as closely as elements of the construction will permit.
- B. Examine the drawings of other trades and verify the conditions governing the work on the job site. Arrange work accordingly. Provide fittings, valves, and accessories as required to meet actual conditions.
- C. Deviations from the drawings, with the exception of minor changes in routing and other such incidental changes that do not affect the functioning or serviceability of the systems, shall not be made without the written approval of the Architect/Engineer.
- D. The Architectural and Structural Drawings take precedence in all matters pertaining to the building structure, Mechanical Drawings in all matters pertaining to Mechanical Trades and Electrical Drawings in all matters pertaining to Electrical Trades. Where there are conflicts or differences between the drawings for the various trades, report such conflicts or differences to the Architect/Engineer for resolution.

- E. Drawings are not intended to be scaled for rough-in or to serve as shop drawings. Take all field measurements required to complete the Work.

## **1.8 MATERIAL AND EQUIPMENT MANUFACTURERS**

- A. Equipment: All items of equipment shall be furnished complete with all accessories normally supplied with the catalog items listed and all other accessories necessary for a complete and satisfactory operating system. All equipment and materials shall be new and shall be standard products of manufacturers regularly engaged in the production of plumbing, heating, ventilating and air conditioning equipment and shall be the manufacturer's latest design.
- B. If an approved manufacturer is other than the manufacturer used as the basis for design, the equipment or product provided shall be equal in size, quality, durability, appearance, capacity, and efficiency through all ranges of operation, shall conform with arrangements and space limitations of the equipment shown on the plans and/or specified, shall be compatible with the other components of the system and shall comply with the requirements for Items Requiring Prior Approval specified in this section of the Specifications. All costs to make these items of equipment comply with these requirements including, but not limited to, piping, sheet metal, electrical work, and building alterations shall be included in the original Bid.
- C. All package unit equipment and skid mounted mechanical components that are factory assembled shall meet, in detail, the products named and specified within each section of the Mechanical and Electrical Specifications.
- D. Changes Involving Electrical Work: The design of the mechanical systems is based on the equipment scheduled on the Drawings. Equipment of higher electrical characteristics may be furnished provided such proposed equipment is approved in writing and connecting electrical services, circuit breakers, and conduit sizes are appropriately modified with no additional cost to project. If minimum energy ratings or efficiencies are specified, equipment shall comply with requirements.
  - 1. Where equipment changes are made that involve additional Electrical Work (larger size motor, additional wiring of equipment, etc.) the Mechanical Trades involved shall compensate the Electrical Trades for the cost of the additional Work required.

## **1.9 INSPECTION OF SITE**

- A. Visit the site, examine and verify the conditions under which the Work must be conducted before submitting Proposal. The submitting of a Proposal implies that the Contractor has visited the site and understands the conditions under which the Work must be conducted. No additional charges will be allowed because of failure to make this examination or to include all materials and labor to complete the Work.
- B. No contract sum adjustments or contract time extensions will be made for Contractor claims arising from conditions which were or could have been observable, ascertainable or reasonably foreseeable from a site visit or inquiry into local conditions affecting the execution of the work.



**1.10 ITEMS REQUIRING PRIOR APPROVAL**

- A. Bids shall be based upon manufactured equipment specified. All items that the Contractor proposes to use in the Work that are not specifically named in the Contract Documents must be submitted for review prior to bids. Such items must be submitted in compliance with Division 01 specifications. Requests for prior approval must be accompanied by complete catalog information, including but not limited to, model, size, accessories, complete electrical information and performance data in the form given in the equipment schedule on the drawings at stated design conditions. Where items are referred to by symbolic designations on the drawings, all requests for prior approval shall bear the same designations.
  - 1. Equipment to be considered for prior approval shall be equal in quality, durability, appearance, capacity and efficiency through all ranges of operation, shall fulfill the requirements of equipment arrangement and space limitations of the equipment shown on the plans and/or specified and shall be compatible with the other components of the system.
  - 2. All costs incurred to make equipment comply with other requirements, including providing maintenance, clearance, piping, sheet metal, electrical, replacement of other components, and building alterations shall be included in the original bid.
- B. Voluntary alternates may be submitted for consideration, with listed addition or deduction to the bid, but will not affect the awarding of the contract.

**1.11 ACTION SUBMITTALS**

- A. Submit for review in compliance with Division 01.
- B. Equipment and material submittals required are indicated in the Mechanical; Fire Suppression; Plumbing; and Heating, Ventilating and Air Conditioning Sections. Refer to Division 01 for submittal quantities.
- C. Submittals shall be in groupings of similar or related items. Plumbing fixture submittals shall be in one package including all fixtures intended to be used for this project. Incomplete submittal groupings will be returned "Rejected". Submit product data with identification mark number or symbol numbers as specified or scheduled on the Mechanical Drawings.
- D. Submittals shall be project specific. Standard detail drawings and schedule not clearly indicating which data is associated with this Project will be returned "Rejected".
- E. If deviations (not substitutions) from Contract Documents are deemed necessary by the Contractor, details of such deviations, including changes in related portions of the project and the reasons therefore, shall be included with the submittal for approval.

**1.12 INFORMATIONAL SUBMITTALS**

- A. Shop Drawings:

1. Prepare shop drawings to scale for the Architect/Engineer for review.
2. Shop drawings shall be reviewed by the Mechanical Contractor for completeness and accuracy prior to submitting to the Architect/Engineer for review. The shop drawings shall be dated and signed by the Mechanical Contractor prior to submission.
3. No equipment shall be shipped from stock or fabricated until shop drawings for them have been reviewed by the Architect/Engineer. Review is only for general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. Any action indicated is subject to the requirement of the plans and specifications.
  - a. By the review of shop drawings, the Architect/Engineer does not assume responsibility for actual dimensions or for the fit of completed work in position, nor does such review relieve Mechanical Trades of full responsibility for the proper and correct execution of the work required.
  - b. Contractor is responsible for:
    - 1) Dimensions, which shall be confirmed and correlated at the job site.
    - 2) Fabrication processes and techniques of construction.
    - 3) Quantities.
    - 4) Coordination of Contractor's work with all other trades.
    - 5) Satisfactory performance of Contractor's work.
    - 6) Temporary aspects of the construction process.

#### **1.13 CLOSEOUT SUBMITTALS**

##### **A. Operation and Maintenance Instructional Manuals:**

1. Submit project specific Operation and Maintenance Instructional Manuals for review in compliance with Division 01 Specification Sections.
2. Provide complete operation and maintenance instructional manuals covering all mechanical equipment herein specified, together with parts lists. Maintenance and operating instructional manuals shall be job specific to this project. Generic manuals are not acceptable. One copy of all manuals shall be furnished for Owner. Maintenance and operating instructional manuals shall be provided when construction is approximately 75 percent complete.
3. For Commissioned Projects: Operation and maintenance instructional manuals shall be submitted a minimum of four weeks prior to functional testing.
4. Format: Submit operation and maintenance manuals in the following format:
  - a. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Architect.
    - 1) Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
    - 2) Enable inserted reviewer comments on draft submittals.
5. The operating and maintenance instructions shall include a brief, general description for all mechanical systems including, but not limited to:

- a. Routine maintenance procedures.
- b. Lubrication chart listing all types of lubricants to be used for each piece of equipment and the recommended frequency of lubrication.
- c. Trouble-shooting procedures.
- d. Contractor's telephone numbers for warranty repair service.
- e. Submittals.
- f. Recommended spare parts list.
- g. Names and telephone numbers of major material suppliers and subcontractors.
- h. System schematic drawings.

**B. Record Drawings:**

1. Submit record drawings in compliance with Division 01.
2. Contractor shall submit to the Architect/Engineer, record drawings on electronic media or vellum which have been neatly marked to represent as-built conditions for all new mechanical work.
3. The Contractor shall keep accurate note of all deviations from the construction documents and discrepancies in the underground concealed conditions and other items of construction on field drawings as they occur. The marked up field documents shall be available for review by the Architect, Engineer and Owner at their request.

**C. Warranties:**

1. Warranty: Comply with the requirements in Division 01 Specification Sections. Contractor shall warranty that the mechanical installation is free from defects and agrees to replace or repair, to the Owner's satisfaction, any part of this mechanical installation which becomes defective within a period of one year (unless specified otherwise in other Mechanical; Fire Suppression; Plumbing; or Heating, Ventilating and Air Conditioning Sections) from the date of substantial completion following final acceptance, provided that such failure is due to defects in the equipment, material, workmanship or failure to follow the contract documents.
2. File with the Owner any and all warranties from the equipment manufacturers including the operating conditions and performance capacities they are based on.

**1.14 INSTRUCTION OF OWNER PERSONNEL**

- A. Before final inspection, instruct Owner's designated personnel in operation, adjustment, and maintenance of mechanical equipment and systems at agreed upon times. A minimum of 4 hours of formal instruction to Owner's personnel shall be provided for each building. Additional hours are specified in individual specification sections.
- B. For equipment requiring seasonal operation, perform instructions for other seasons within six months.
- C. Use operation and maintenance manuals as basis for instruction. Review contents of manual with personnel in detail to explain all aspects of operation and maintenance.



- D. In addition to individual equipment training provide overview of each mechanical system. Utilize the as-built documents for this overview.
- E. Prepare and insert additional data in operation and maintenance manual when need for such data becomes apparent during instruction.

#### **1.15 WARRANTY**

- A. Warranty: Comply with the requirements in Division 01 Specification Sections. Contractor shall warranty that the mechanical installation is free from defects and agrees to replace or repair, to the Owner's satisfaction, any part of this mechanical installation which becomes defective within a period of one year (unless specified otherwise in other Mechanical; Fire Suppression; Plumbing; or Heating, Ventilating and Air Conditioning Sections) from the date of substantial completion following final acceptance, provided that such failure is due to defects in the equipment, material, workmanship or failure to follow the contract documents.
- B. File with the Owner any and all warranties from the equipment manufacturers including the operating conditions and performance capacities they are based on.

#### **PART 2 - PRODUCTS (NOT APPLICABLE)**

#### **PART 3 - EXECUTION**

##### **3.1 MECHANICAL DEMOLITION WORK**

- A. Demolition of existing mechanical equipment and materials shall be done by the Contractor unless otherwise indicated. Include items such as, but not limited to, existing piping, pumps, ductwork, supports, and equipment where such items are not required for the proper operation of the modified system.
- B. Include draining of piping systems where required for demolition, modification of, or connection to existing systems.
- C. In general, demolition work is indicated on the Drawings. However, the Contractor shall visit the job site to determine the full extent and character of this Work.
- D. Unless specifically noted to the contrary, removed materials shall not be reused in the work. Salvaged materials that are to be reused shall be stored safe against damage and turned over to the appropriate trade for reuse.
  - 1. Salvaged materials of value that are not to be reused shall remain the property of the Owner unless such ownership is waived.
  - 2. Remove items from the systems and turn over to the Owner in their condition prior to removal. The Owner will move and store these materials.

3. Items on which the Owner waives ownership shall become the property of the Contractor, who shall remove and legally dispose of same, away from the premises.
- E. Work that has been cut or partially removed shall be protected against damage until covered by permanent construction.
- F. Clean and flush the interior and exterior of existing relocated equipment and its related piping, valves, and accessories that are to be reused of mud, debris, pipe dope, oils, welding slag, loose mill scale, rust, and other extraneous material so that the existing equipment and accessories can be repainted and repaired as required for the proper operation and performance of the relocated equipment.
- G. Where existing equipment is to be removed, cap piping under floor, behind face of wall, above ceiling, or at mains.
- H. Cap ductwork and cap piping immediately adjacent to demolition as soon as demolition commences in order to allow existing systems to remain in operation.
  1. Cap or plug piping with same or compatible piping material.
  2. Cap or plug ducts with same or compatible ductwork material.

### **3.2 REFRIGERANT HANDLING**

- A. Refrigerant Installation and Disposal: Perform all work related to refrigerant contained in chillers, cooling coils, air conditioners, and similar equipment, including related piping, in strict accordance with the following requirements:
  1. ASHRAE Standard 15 and Related Revisions: Safety Code for Mechanical Refrigeration.
  2. ASHRAE Standard 34 and Related Revisions: Number Designation and Safety Classification of Refrigerants.
  3. United States Environmental Protection Agency (US EPA) requirements of Section 8 08 (Prohibition of Venting and Regulation of CFC) and applicable State and Local regulations of authorities having jurisdiction.
- B. Recovered refrigerant is the property of the Contractor. Dispose of refrigerant legally, in accordance with applicable rules and regulations.

### **3.3 WORK IN EXISTING BUILDINGS**

- A. The Owner will provide access to existing buildings as required. Access requirements to occupied buildings shall be identified on the project schedule. The Contractor, once Work is started in the existing building, shall complete same without interruption so as to return work areas as soon as possible to Owner.
- B. Adequately protect and preserve all existing and newly installed Work. Promptly repair any damage to same at Contractor's expense.

- C. Consult with the Owner's Representative as to the methods of carrying on the Work so as not to interfere with the Owner's operation any more than absolutely necessary. Accordingly, all service lines shall be kept in operation as long as possible and the services shall only be interrupted at such time as will be designated by the Owner's Representative.
- D. Prior to starting work in any area, obtain approval for doing so from a qualified representative of the Owner who is designated and authorized by the Owner to perform testing and abatement, if necessary, of all hazardous materials including but not limited to, asbestos. The Contractor shall not perform any inspection, testing, containment, removal or other work that is related in any way whatsoever to hazardous materials under the Contract.

### **3.4 TEMPORARY SERVICES**

- A. The existing building will be occupied during construction. Maintain mechanical services and provide necessary temporary connections and their removal at no additional cost to the Owner.

### **3.5 WORK INVOLVING OTHER TRADES**

- A. Certain items of equipment or materials specified in the Mechanical Division may have to be installed by other trades due to code requirements or union jurisdictional requirements. In such instances, the Contractor shall complete the work through an approved, qualified subcontractor and shall include the full cost for same in proposal.

### **3.6 ACCEPTANCE PROCEDURE**

- A. Upon successful completion of start-up and recalibration, but prior to building acceptance, substantial completion and commencement of warranties, the Architect/Engineer shall be requested in writing to observe the satisfactory operation of all mechanical control systems.
- B. The Contractor shall demonstrate operation of equipment and control systems, including each individual component, to the Owner and Architect/Engineer.
- C. After correcting all items appearing on the punch list, make a second written request to the Owner and Architect/Engineer for observation and approval.
- D. After all items on the punch list are corrected and formal approval of the mechanical systems is provided by the Architect/Engineer, the Contractor shall indicate to the Owner in writing the commencement of the warranty period.
- E. Operation of the following systems shall be demonstrated:
  - 1. Air Handling Systems.
  - 2. Refrigeration Systems.
  - 3. Domestic Hot Water Heaters.



4. Energy Recovery Systems.
  5. Temperature Controls.
- F. For systems requiring seasonal operation, demonstrate system performance within six months when weather conditions are suitable.

**END OF SECTION 20 05 00**